

**COMPARATIVE AND INTERNATIONAL EDUCATION  
SOCIETY OF CANADA  
CONSTITUTION**



*Date of Last Revision: 15 December 2014*

## **COMPARATIVE AND INTERNATIONAL EDUCATION SOCIETY OF CANADA**

### **CONSTITUTION**

The Comparative and International Education Society of Canada is a founding association of the Canadian Society for the Study of Education (C.S.S.E.).

This Constitution was approved 5 June 1967, and revised 6 June 1975 to reflect CSSE membership; it was also revised 6 June 1993, 11 December 2011, 4 June 2013 and 15 December 2014.

### ***ARTICLE I: THE SOCIETY***

#### ***SECTION 1***

*The name of this organization shall be the Comparative and International Education Society of Canada (CIESC).*

#### ***SECTION 2***

The purpose of the Society shall be to encourage and promote comparative and international studies in Canadian education by:

- 2.1 Promoting and improving the teaching of comparative education in institutions of higher learning.
- 2.2 Stimulating research.
- 2.3 Facilitating the publication and distribution of comparative studies in education.
- 2.4 Interesting professors and teachers of other disciplines in the comparative and international dimensions of their work.
- 2.5 Encouraging visits by educators to study educational institutions and systems throughout the world.
- 2.6 Co-operating with those in other disciplines who attempt to interpret educational developments in a broad cultural context.
- 2.7 Organizing conferences and meetings.

- 2.8 Co-operating with Comparative and International Education Societies, and with governmental and private agencies in order to further common objectives.
- 2.9 Co-operating with other Canadian educational societies to further common objectives.

### *SECTION 3*

The Comparative and International Education Society of Canada is a bi-lingual organization and all its proceedings can be held in either or both of the official languages of Canada.

### *SECTION 4*

The Comparative and International Education Society of Canada shall be a member society of the Canadian Society for the Study of Education (CSSE).

### *SECTION 5*

The Comparative and International Education Society of Canada shall be a member society of the World Council of Comparative Education Societies (WCCES).

### *SECTION 6 Membership.*

*6.1 Eligibility:* The following shall be eligible for membership:

6.1.1 Teachers, research workers, and graduate students in comparative education, international education, development education, native education, cross-cultural education, and related fields.

6.1.2 Persons working in government and non-government agencies and organizations concerned with studies in comparative education, international education, development education, native education, cross-cultural education, and related fields.

*6.2 Categories of membership:*

6.2.1 Regular members shall be those who join the society as part of their membership of CSSE.

6.2.2 Student members shall be those who are so designated by their advisors who are members of the society. Student members shall be entitled to all benefits of the Society.

6.2.3 World members shall be those teachers or researchers in comparative and international education who reside outside of Canada and who join the Society by

applying to the Secretary-Treasurer of CIESC. World members, however, are not entitled to the benefits obtained through CIESC association with the CSSE.

6.2.4 Honorary Members. The Society may confer Honorary Membership upon persons who have rendered long and distinguished service to Comparative and/or International Education and related fields. Such members shall be elected at a General Annual Meeting if at least three-fourths of the votes are in favour. The Society shall pay the appropriate reduced CSSE fees for its Honorary Members.

## **SECTION 7**

The organization shall be carried on without purpose of gain for its members and any profits or other gains to the organization shall be used in promoting its objectives.

## **ARTICLE II: OFFICERS AND COMMITTEES**

### **SECTION 1**

*Policy* shall be established by the membership at the Annual General Meeting (AGM).

### **SECTION 2**

The Executive shall consist of the following: President, Vice-President (shall normally be considered as President-Elect), Immediate Past-President, Secretary-Treasurer, one Member-at-Large (who shall normally be the Programme Chair). The Executive may co-opt three additional Members at Large.

2.1 *Eligibility.* Any regular member of CIESC in good standing.

2.2 *Term.* The President, Vice-president and the Member-at-Large shall be elected for a term of two (2) years, the Secretary-Treasurer shall be elected for a term of three (3) years. Their term of office shall commence at the conclusion of the Annual General Meeting at which they are elected.

### **SECTION 3**

*Duties.*

3.1 The President shall chair the meetings of the Society and of the Executive, and shall submit a report at the Annual General Meeting. The President shall be responsible for promoting the Society, including the production of a newsletter for members.

3.2 The Vice-President shall chair the meetings of the Society and of the Executive, and shall submit a report at the Annual General Meeting. The Vice-President shall assist the President in her/his responsibilities.

3.3. The Secretary-Treasurer shall be responsible for the maintenance of the Society's records, receiving membership fees and other incomes to the Society, the payment of warrants against these moneys authorized by the President or Vice-President and shall submit a report at the Annual General Meeting.

3.4. One Member-at-Large is to designated the Program Chair and is responsible for overseeing the development of the CIESC program at the annual CSSE conference.

3.5. If other Members-at-Large are co-opted by the Executive, they are to be assigned specific duties, including, but not limited to: Communications and Outreach; Student Representative; Student Awards Representative; and CSSE New Scholars Representative.

#### **SECTION 4**

*Committees.* The President, with the advice of the Executive, may appoint ad-hoc committees not otherwise provided for in this Constitution.

### ***ARTICLE III: ELECTIONS***

#### **SECTION 1**

*A Nomination and Election Committee* shall be appointed by the President, subject to ratification by the AGM consisting of three members of CIESC in good standing who are not holding office in the Society, and who have been members for at least one year.

#### **SECTION 2**

*Elections of the Executive* shall be conducted by mail ballot in accordance with the by-laws (as appended).

### ***ARTICLE IV: ANNUAL GENERAL MEETINGS***

#### **SECTION 1**

*Annual General Meeting (AGM)* shall be held in conjunction with the Congress of the Humanities and Social Sciences within the framework of CSSE.

#### **SECTION 2**

The AGM shall be chaired by the President or Vice-president. If the need arose, the members in good standing present at the AGM may elect a chairperson by simple majority.

#### **SECTION 3**

At least ten percent (10%) of the membership of the Society shall constitute a quorum at the AGM.

**SECTION 4**

When a quorum is present at a business session, the members so assembled shall act as the legislative body of the Society. They shall determine policy questions, including proposals to amend the Constitution in accordance with the Society's bylaws. Nothing in this constitution shall prevent any member in such business meeting from bringing before the Society a matter of business not listed on the agenda.

**SECTION 5**

The President, the Secretary-Treasurer and the Editor shall submit their reports for approval by the AGM.

**SECTION 6**

The Secretary-Treasurer, or a designate, shall be responsible for keeping the minutes of the AGM and for circulating these to the membership via the *Newsletter*.

***ARTICLE V: PROFESSIONAL MEETINGS***

**SECTION 1**

Scholarly Programmes held annually in conjunction with the Canadian Society for the Study of Education (CSSE) shall be organized by the Programme Chairperson appointed by the President and approved by the Executive.

**SECTION 2**

Other academic and professional regional, national, or international meetings can be organized by members of the society with the concurrence of the Executive.

**SECTION 3**

Professional meetings with other Comparative and International Education Societies, international organizations or other international professional societies shall be arranged by the Executive with appropriate announcements to the membership.

***ARTICLE VI: PUBLICATIONS***

**SECTION 1**

*Comparative and International Education / Éducation Comparée et Internationale* shall be the official *journal* of the society. It shall be the responsibility of the Editor, assisted by the Associate Editor and the Editorial Board appointed by the Executive for a 5 year term.

**SECTION 2**

The *Editor's appointment* shall be for five (5) years, and shall be ratified at the Annual General Meeting.

**SECTION 3**

The Editor shall be responsible for *financial records* for the *Journal*, and shall submit a report to the Executive which shall be received at the Annual General Meeting.

**SECTION 4**

A *Newsletter* shall be edited and distributed to the membership by the President.

**SECTION 5**

*Other publications* may be undertaken by the society, either alone or in cooperation with other appropriate institutions.

**ARTICLE VII: FINANCES**

**SECTION 1**

The financial year of the Society and the subscription year of the *Journal* shall coincide with the Calendar Year.

**SECTION 2**

The *annual subscription* to the *Journal* and the membership dues shall be determined at the Annual General Meeting. Any proposal for change in membership dues or subscription rates shall be brought to the attention of the membership at least three months prior to the AGM to which the proposal is to be put.

**ARTICLE VIII: BY-LAWS**

The articles of this Constitution may be elaborated in by-laws. Responsibility for drawing up such by-laws shall rest with the Executive. They shall be presented in accordance with the by-laws for adoption by the membership at an annual General Meeting when a simple majority shall suffice. The by-laws shall not include any provisions which run contrary to this Constitution.

**ARTICLE IX: AMENDMENTS**

This Constitution may be amended by a favourable vote by mail from two-thirds of the members of the society, provided the procedure prescribed in the by-laws has been followed. Ballots which are not returned will be considered as affirmative votes.

## ***APPENDIX***

### ***BY-LAWS ON NOMINATION AND ELECTION COMMITTEE***

*A Nomination and Election Committee* is to be chosen by the President from among the active members who are not holding office in the society and who have been members for at least one year. It is to consist of three members, including the chairperson. Members of the committee will not be eligible for nomination and, should they wish to stand for office, they will be required to resign from the Committee.

The Committee will call for nominations and will conduct the bi-annual elections of the Society in accordance with the constitution of the CIESC and the guidelines given below:

1. The Committee will seek at least two candidates for each elective office. It will receive nominations from the membership at large, including its own membership.
2. The call for nominations should be completed by mid-March of the election year.
3. Each nomination should include:
  - a) the name and position of the nominee
  - b) relevant biographical notes
  - c) the consent of the nominee to serve if elected
  - d) a seconder for the nomination.
4. The Committee will present a slate of candidates for election by mail ballot. This should be mailed to the membership by mid-April of the election year.
5. The Chairperson of the committee will forward the ballots to the Secretary of the society, who, along with one other teller appointed by the President, will count the ballots.
6. The results of the election will be reported to the Executive committee and announced at the Annual General Meeting.

*Approved by the Executive of CIESC 31 May 1978*